



बिरला प्रौद्योगिकी संस्थान
BIRLA INSTITUTE OF TECHNOLOGY
(वि०अनु०आ०अधिनियम १९६६ की धारा ३ के तहत मानित विश्वविद्यालय | A Deemed to be University u/s 3 of UGC Act, 1956)
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Form: CR-1

Date: / /20

Class Room Engagement Request Form

Name of the Faculty/Staff:	Designation:
Department:	Mobile No.:
E-mail Address:	
Nature of Work: (please specify)	
Location & Classroom No.	
Anticipated Time & Date:	(Signature)

Office of Dean (AP) Use Only

Duty Assigned to

Date & Time

(Asst. Registrar-AP)

(Dean-AP)

N.B. Requisition slip to be sent to the Office of Dean (AP) for classroom engagement