

## **BIRLA INSTITUTE OF TECHNOLOGY**

(A Deemed to be University u/s 3 of the UGC Act, 1956)

OFF-CAMPUS (NOIDA) – 201301 (INDIA)

May 04, 2023

#### **OFFICE Order**

# Admission Marketing Assignment Duty for education fair on 6<sup>th</sup> & 7<sup>th</sup> May 2023

The following staff members are assigned the duty for admission marketing on Saturday 06<sup>th</sup> May 2023 & Sunday 07<sup>th</sup> May 2023 in the educational fair being held at Pragati Maidan from 10:00 am to 6:00 pm.

# Saturday 6th May 2023:

- 1. Dr. Niket Mehta
- 2. Mr. Anurag Joshi
- 3. Ms. Seema Sharma
- 4. Mr. Bikas Kumar
- 5. Mr. Pradeep Kumar Maurya
- 6. Mr. Chiranjeev Khadka

## Sunday 7th May 2023:

- 1. Dr. Niket Mehta
- 2. Mr. Abhishek Mohapatra
- 3. Mr. Kiran Shetty
- 4. Mr. Pradeep Kumar
- 5. Mr. Chiranjeev Khadka

\*Mr. Ghan Bhadhur our driver will be going on both days to the fair along with items and staff members.

They would be counselling the candidates and their parents visiting the education fair on their queries about admission and programmes being offered at the Noida Campus. They will be given compensatory leave & travel expenses will be reimbursed as per the Institutes rules. They are required to maintain data of the prospective students.

(Dr. S.L. Gupta)

Director

### CC:

- 1. Mr. Abhishek Mohapatra
- 2. Mr. Pavan Chandak
- 3. Ms. Prachi for filing