



BIRLA INSTITUTE OF TECHNOLOGY

(A Deemed to be University u/s 3 of the UGC Act, 1956)

OFF-CAMPUS (NOIDA) – 201301 (INDIA)

November 15, 2022

OFFICE ORDER

Mr. Badrul Haque (Assistant) shall attend office on every Saturday as full working day instead of Monday and Mr. Aditya Kumar (Technician) shall attend office on every Sunday as full working day instead of Wednesday.

However, Mr. Badrul Haque may be asked to attend office on any Monday and Mr. Aditya Kumar may be asked to attend office on any Wednesday as per requirement of the Institute.

This is applicable with immediate effect and will remain in force till further order.

Prof. (Dr.) S L Gupta
Director

Copy forwarded for information to:

- (1) Mr. Badrul Haque, Assistant
- (2) Mr. Aditya Kumar, Technician
- (3) All member of faculty and staff – through email
- (4) Notice Board: Staff & Student
- (5) Webmaster for suitably uploading on Institute's website