



# BIRLA INSTITUTE OF TECHNOLOGY

(A Deemed to be University u/s 3 of the UGC Act, 1956)

OFF-CAMPUS (NOIDA) – 201301 (INDIA)

Ref. No. DO/OO/21-22/0019

December 13, 2021

## OFFICE ORDER

### Reconstitution of Internal Complaint Committee

In pursuance of UGC (Prevention, prohibition, and redressal of sexual harassment of women employees and students in higher education institutions) Regulations, 2015 read with Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. Internal Complaints Committee comprising of the following is reconstituted with immediate effect to deal with gender sensitization against sexual harassment at workplace: -

1	Presiding Officer	Dr. (Mrs. Ila Sahay Dayal Associate Professor	Chairperson
2	Two Faculty Members	Mrs. Muntaha Ahmad Assistant Professor	Member Secretary
		Mr. Partha Acharya Assistant Professor	Member
3	Two Non- Teaching Employees	Mr. Amit Nindrajog Assistant Admin. Officer	Member
		Mrs. Prachi Mahendroo Stenographer	Member
4	A member from NGO or a person familiar with sexual harassment issues	Ms. Divya Dang Jethi	Member
5	Three Students (if the matter involves students)	Ms. Ankita Das, Ph.D Student	Member
		Mr. Subham Pandey, PG Student	Member
		Ms. Vertika Rai, UG Student	Member

The committee shall act and comply with UGC/ AICTE guidelines for ICC. Complaints of sexual harassment lodged after this notification shall be dealt with by the above-mentioned committee.

The services rendered by Mrs. Ritu Gandhi and Mrs. Monica Verma as members of the committee is deeply appreciated.

(Dr. (Prof.) S.L. Gupta)  
Director

The contact details of the committee members are as follows:

Sl.	Name	Department	Designation	Mobile #	Email ID
1.	Dr. (Mrs.) Ila Sahay Dayal	CS & E	Chairperson	9873817182	ilasahay@bitmesra.ac.in
2.	Mrs. Muntaha Ahmad	CS & E	Member Secretary	9811649849	ahmad@bitmesra.ac.in
3.	Mr. Partha Acharya	Animation & Multimedia	Member	9810084893	<a href="mailto:partha@bitmesra.ac.in">partha@bitmesra.ac.in</a>
4.	Mr. Amit Nindrajog	Administration	Member	9971976336	<a href="mailto:amit.nindrajog@bitmesra.ac.in">amit.nindrajog@bitmesra.ac.in</a>
5.	Mrs. Prachi Mahendroo	Stenographer	Member	9717100178	<a href="mailto:prachi@bitmesra.ac.in">prachi@bitmesra.ac.in</a>
6.	Ms. Divya Dang Jethi	External	Member	9654355621	<a href="mailto:Divya.jethi05@gmail.com">Divya.jethi05@gmail.com</a>
7.	Ms. Ankita Das	Management	Member PG student	9650345621	<a href="mailto:phdmb10003.20@bitmesra.ac.in">phdmb10003.20@bitmesra.ac.in</a>
8.	Mr. Shubham Pandey	CS&E	Member PG student	9559265014	<a href="mailto:mca45013.20@bitmesra.ac.in">mca45013.20@bitmesra.ac.in</a>
9.	Ms. Vertika Rai	Animation & Multimedia	Member UG student	7665988450	<a href="mailto:bam45008.20@bitmesra.ac.in">bam45008.20@bitmesra.ac.in</a>