



Birla Institute of Technology Mesra  
Off Campus Noida

August 1, 2022

Ref No./ BITN/OO/2022-23/\_\_\_\_\_

**Office Order**

Mr. Sanjay Kumar Asst. Professor (CSE Department) is assigned additional responsibility of Data Administrator of all Alumni for all courses, which is also a statutory requirement for various purposes. He is also assigned the responsibility of taking compulsory feedback for the following reviews & ratings.

1. Google Review
2. College Dunia
3. Shiksha
4. Career 360

This is also a statutory requirement.

  
(Dr. S.L. Gupta)  
Director

To,  
The above faculty member

CC:

1. PA to Director
2. All Academic Staff
3. All Non-Academic Staff