



# BIRLA INSTITUTE OF TECHNOLOGY

(A Deemed to be University u/s 3 of the UGC Act, 1956)

**OFF-CAMPUS (NOIDA) – 201301 (INDIA)**

October 12, 2022

## **OFFICE NOTICE**

The following conveners and members of the committee are constituted as under for making necessary arrangements for Degree Distribution Ceremony on 12 November 2022 or availability of the Chief Guest.

**Chairman: Dr. S. L. Gupta**

- 1. Reception : Dr. (Mrs.) Asha Prasad (C)**
- a) Dr. (Mrs.) Suparna Dutta
  - b) Mr. Anil Kumar
  - c) Ms. Soma Sircar
  - d) Mrs. Prachi
  - e) Mr. Amit Nindrajjog
  - f) Mr. Panchram

- 2. Degree Awarding : To be nominated by BIT Mesra (C)**
- a) Mr. Sanjay Kumar
  - b) Dr. (Ms.) Monika Bisht
  - c) Mrs. Rachna Pratik
  - d) Mr. Anurag Joshi
  - e) Mr. Lalit Bhatt
  - f) Mr. Abhishek Mohapatra
  - g) Mr. Kiran Shetty
  - h) Mr. Chiranjivi Khadka



3. Seating Arrangements : **Mr. Rakesh Singh**  
& Discipline

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- a) Dr. Abhishek Singh
- b) Dr. Swati
- c) Mrs. S. Mallika
- d) Mr. Aruna Mallik
- e) Mr. Rahul Dora
- f) Mr. Bikas Kumar
- g) Mr. Pradeep K. Maurya

4. Guiding Recipient to : **Dr. (Ms.) Charu Wahi**  
Dias

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- a) Dr. (Ms.) Monika Bisht
- b) Ms. Sheetal Sehgal
- c) Dr. (Mrs.) Smitha Jha
- d) Mrs. Seema Sharma
- e) Mr. Amit Nindrajog
- f) Mr. Subhash Joshi

5. Photography & Video : **Mr. Lalit Mohan Bhatt**  
& Live streaming

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- a) Mr. Obed H. Longvah
- b) Mr. Randhir Sehdev

6. Social Media Publicity  
Newspaper Coverage &  
Printing

: **Dr. Arun Mittal**

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- a) Dr. Niket Mehta
- b) Mrs. Monica Verma

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7. Stage Decoration &  
Dias Arrangements

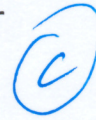
: **Dr. (Mrs.) Suparna Dutta**



- a) Dr. (Mrs.) Ila Sahay
- b) Dr. (Mrs.) Vandna Sharma
- c) Dr. (Mrs.) Vibha Kaw Raina
- d) Dr. (Mrs.) Swati Prasad
- e) Mrs. Muntaha Ahmad
- f) Mr. Govind Singh Mehra
- g) Mr. Aditya Kumar

8. Food & Hospitality

: **Mr. Umair Ujala**



- a) Mr. Manoj Kumar
- b) Mr. Partha Acharya
- c) Mr. Vijendra Bhagat
- d) Mrs. Vandana Chadha
- e) Mr. Vikram Krishna Bhatia
- f) Mrs. Prachi Mahindroo
- g) Mr. Amitava Chatterjee

9. Finance

: **Mr. Pavan Chandak**



- a) Mr. Virendra Sharma

10. Prayer & National Anthem: **Mrs. Mrinalini Mehta**



- a) Mrs. Pramila Joshi
- b) Mrs. Priti Sharma

11. Compering

: **Dr. (Mrs.) Meenakshi Sharma**



- a) Dr. Arun Mittal
- b) Mrs. Preety Bajaj

(Dr. S.L. Gupta)  
Director