



# बिरला प्रौद्योगिकी संस्थान BIRLA INSTITUTE OF TECHNOLOGY

(वि० अनु० आ० अधिनियम १९६६ की धारा ३ के तहत मन्त्रित्व विश्वविद्यालय | A Deemed to be University u/s 3 of UGC Act, 1956)  
मेसरा, राँची- ८३५२१५ (भारत) | MESRA, RANCHI - 835 215 (INDIA)

Ref. No PIE/2022-23/19

Dated: 29.08.2022

## MEMO

Formation of Departmental Academic Committee, Production and Industrial Engineering, wef 01.09.2022

| Departmental Academic Committee |                         |                           |                       |
|---------------------------------|-------------------------|---------------------------|-----------------------|
| SI No.                          | Name                    | Designation               | Role                  |
| 1                               | Dr. Joyjeet Ghose       | Associate Professor & HOD | Chairman (Ex-officio) |
| 2                               | Dr. Vinay sharma        | Professor                 | Member                |
| 3                               | Dr. Sanjay Kumar Jha    | Associate Professor       | Member                |
| 4                               | Dr. L.N Pattanaik       | Associate Professor       | Member                |
| 5                               | Dr. Bappa Acherjee      | Assistant Professor       | Member                |
| 6                               | Mr. Thakur Abhinav Amar | Assistant Professor       | Member                |
| 7                               | Dr. Prashant Prakash    | Assistant Professor       | Member                |
| 8                               | Dr. Dipti Kumar Mishra  | Professor                 | Member (Allied Dept)  |
| 9                               | Dr. Gautam Sarkhel      | Professor                 | Member (Allied Dept)  |

### Mandate:

- 1) Evaluation of Courses Run by the Department: The committee shall review both the UG and PG courses run by the department from time to time. Shall involve in improving the course structure, and syllabus for both the theory and practical courses considering the advancement in the corresponding field of study.
- 2) Monitoring Course Feedback: The committee shall monitor the course feedback provided by both the teacher and student, and take necessary steps to improve the quality of the course content, syllabus, material, etc.
- 3) Approval of MOOC Courses: The committee shall review and approve various MOOC courses opted by the students as open elective courses.
- 4) Allotment of Supervisors: The committee shall allot supervisors to the students of Ph.D., M.Tech, and B.Tech (7<sup>th</sup> and 8<sup>th</sup> semester) to continue their research or project work in various areas of the department. The committee shall also allot mentors to second, third, and fourth-year B.Tech students to help in their academic-related affairs.
- 5) Exam related affairs: the committee shall responsible for any other departmental exam related affairs for all the courses (B.Tech, M.Tech, and PhD).

  
31/8/22

Joyjeet Ghose

Head, Department of Production & Industrial Engineering,  
BIT, Mesra



**HEAD OF DEPARTMENT**  
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