



BIRLA INSTITUTE OF TECHNOLOGY

A Deemed University u/s 3 of UGC Act, 1956

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Date:

The Departmental Committee is hereby constituted with the following members for the Department of Chemical Engineering to monitor and prepare the NIRF data, annual report and convocation report.

Sl. No.	Name & Designation	Responsibility
1.	Dr. Gautam Sarkhel, Professor, Dept. of Chemical Engg.	Monitoring the NIRF data / Annual Report / Convocation Report
2.	Dr. Yogendra Nath Prajapati, Assistant Professor, Dept. of Chemical Engg.	

The committee will have the following functions:

- To collect the required information regarding all the activities and exciting research happenings in the department related with NIRF, annual report and convocation report.
- To compile the NIRF data and to prepare the annual and convocation report by ensuring academic standard and excellence of the department.
- To publish the Annual Report of chemical engineering in the departmental website.

The tenure is 2 (two) years for the faculty members for the said responsibility.

AKem 21.1.22

HOD, Department of Chemical Engineering

CC:

1. Dept. File

2. Concerned Faculty